

Flutes at the Barns 2009

Residential Flute Courses with Zoë Booth

APPLICATION FORM

Please print out and complete this application form and send it to the course administrator with your deposit of £75. Please note that any application by e-mail will only be confirmed upon receipt of the deposit.

All correspondence should be sent to the course administrator:

Flutes at the Barns, 30 Whitecroft, St Albans, Herts AL1 1UU UNITED KINGDOM

I am applying for (tick one):

- | | |
|--|---|
| <input type="checkbox"/> Toft Hall, spring | Monday 6 th April – Thursday 9 th April |
| <input type="checkbox"/> Toft Hall, summer | Monday 27 th July – Thursday 30 th July |
| <input type="checkbox"/> Autumn 2009 | Details to be announced |

I am applying for a place as a (tick one):

- Full-board Residential Participant
 Day Participant*

*Please contact the course administrator before applying as a Day Participant

Title _____ Forename _____ Surname _____

Address _____

Postcode _____ Country _____

Tel inc. STD (day) _____ Tel inc. STD (eve) _____

E-mail* _____

Date of Birth ____ / ____ / ____ Approximate standard/grade _____

Name of flute teacher _____

Any special dietary needs _____

Please give a brief outline of your current musical activities and interests

* Correspondence will be by e-mail only, unless requested otherwise; please tick this box if you prefer to be contacted by post

I enclose (tick one):

- deposit of £75 (non-refundable upon confirmation of your application to the course)
 full fees of £380.00

Cheques are to be made payable to **Zoë Booth**.

Please note that full fees are due by one month before the start of the course and, after this time, will not be refunded in the case of cancellation by the applicant.

Signed _____
(Participant or Parent/Guardian if under 18)

Date _____

Guidance for applicants

Applications for the limited places will be made on a **first come, first served** basis and **early application** is encouraged as places are limited.

To apply for the course either:

1. print out and complete this application form and send it with your deposit of £75 (non-refundable upon confirmation of your application to the course) to the address shown or,
 2. contact the course administrator for the latest brochure and application form for Flutes at the Barns. Once you have filled in your application form please send it, with your deposit of £75 (non-refundable to your acceptance to the course) to the address shown.
- Upon receipt of your application form **and** deposit your application will be confirmed and your name will be added to a waiting list.
 - As soon as the course is filled you will be informed of your acceptance to the course.*
 - Approximately six weeks before the beginning of the course you will be sent the final details for the course.* At this time you will be asked to complete and return a pre-course questionnaire, along with the full balance of your course fee which is due no later than one month before the course begins.
 - Any participants not accepted to the course (e.g. if no place is available) will, upon request, be put on a waiting list for cancellations, given priority to attend the following course or reimbursed their full deposit/payment.
 - If any of your contact details change between applying for and attending a course please let the course administrator know as soon as possible.

*From 2009 all course correspondence – following the course administrator's receipt of an application form – will be sent by e-mail only (applicants can return any replies by post or e-mail). If you would prefer to be contacted by post, please tick the box on the application form, or contact the course administrator.

Remember EARLY application is advised to avoid disappointment. Please note that application by e-mail will only be confirmed upon receipt of a £75 deposit.
